



YAKIMA

Board Meeting Agenda/Minutes
10/12/16 Wednesday, October 12, 2016

OPENING

The regular board meeting of NAMI-Yakima was called to order at _4:53_pm on 10/12/16 Wednesday, at Comprehensive Health Care in Yakima by Mary Stephenson.

ROLL CALL: X=Present, A=Absent, E=Excused, V=Vacant

Mary Stephenson	<input type="checkbox"/> x	Paul Rush	<input type="checkbox"/> x	Jackie Lloyd	<input type="checkbox"/> E	Deanna Roy	<input type="checkbox"/> x
Annie Bringloe	<input type="checkbox"/> x	Linda Murray	<input type="checkbox"/> E	Lynni Serrata	<input type="checkbox"/> x	Ann Pratt	<input type="checkbox"/> A
Raquel Acosta	<input type="checkbox"/> A	Benine McDonnell	<input type="checkbox"/> x	Rebecca Brink	<input type="checkbox"/> E	Board Position 8	<input type="checkbox"/> V
Board Position 9	<input type="checkbox"/> V						

Notes:

OBSERVERS:

AGENDA

Consent Agenda	Mary Stephenson
Executive Committee Report	Deanna Roy
Treasurer Report	Benine McDonnell
Fund Sustainability Report	Mary Stephenson
Education/Support Committee Report	Deanna Roy
Advocacy Committee Report	Mary Stephenson
Nominating Committee	Paul Rush
Annual Membership Meeting Minutes	Deanna Roy
Old Business	Mary Stephenson
New Business	Mary Stephenson
Agenda for Next Meeting	Mary Stephenson
Adjournment	Mary Stephenson

CONSENT AGENDA

1. APPROVAL OF MINUTES (Presented by Secretary Deanna Roy)

The minutes of the previous meeting presented by Deanna Roy.

2. SIGNATURE PROGRAMS STATISTICS (Presented by Deanna Roy)

*Peer to Peer: Fall Course – 10 names on waiting list November 8-January 10, 6:30-8:30pm

*Family to Family: Fall Course –September 22-November 24, 6:30pm-8:30pm, 8 attending

*Homefront: Taking names for next course.

~The attendance numbers will be available in November due to a death in Deanna's family.

Speaking Engagements (Presented by Deanna Roy)

*In Our Own Voice: None scheduled

*CIT Training: None scheduled until the 40-hour class begins later this year.

*Lions Club Presentation September 28, 2016, 12-1pm, 13 people attended

Training Schedule/Applications for NAMI Signature Programs presented by Deanna Roy:

*Peer to Peer September 16-18: Lupe Macias (bilingual Spanish), Marguerite Christenson completed training

*Basics October 14-16:

*Homefront October 22-23:

*Family to Family November 11-13: Jim Stephenson, Mary Stephenson

*In Our Own Voice November 19-20: Marguerite Christenson has withdrawn her application

3. MEMBERSHIP REPORT (Presented by Liaison/Secretary Deanna Roy)

Membership as of _September 28, 2016: _23_ **Open Door** and _48_ **Regular** for a total of _71_ **Members.**

4. VOLUNTEER REPORT (Presented by Deanna Roy)

Volunteer Report will be updated in November due to a death in Deanna's family.

*Consent Agenda was not sent out before the meeting.

~Motion made by Paul Rush to accept the Consent Agenda. Seconded by Lynni Serrata. Passed unanimously.

EXECUTIVE COMMITTEE REPORT (Presented by Deanna Roy)

Next Executive Committee Meeting date and time to be determined for first week of November. Deanna is available beginning November 2, 2016.

TREASURER REPORT (Presented by Benine McDonnell)

Month/Year Ending September, 2016	Checking Account	Debit Account	Savings Account
Beginning Balances	6,171.63	2,829.45	5.00
Total Amounts Deposited (+)	3,964.02	0	0

Total Amounts Paid Out (-)	1,205.67	867.88	0	Total Cash Available
Ending Balances	8,929.98	1,961.57	5.00	10,896.55

*Benine & Jackie have met. The first week of each month Jackie will enter income and expenses into register 11 and register 12 and then Benine will follow up by entering the information into QuickBooks. Then reconciliation of bank statements, reports Profit & Loss, and Balance Sheet will be printed for the board meeting.

FUND SUSTAINABILITY REPORT (Presented by Mary Stephenson)

Next Fund Sustainability Committee Meeting to be announced.

*Mary is developing a pie chart of income and a grant cycle calendar.

*NAMI Walks 2017 is scheduled for June 3, 2017 in Kirkland, WA

*Yard Sale 2017 nothing to report

*Yakima Valley Community Foundation grant application asking for \$10,000 for board development and training and volunteer training. No new information.

*Moxee Hop Fest August 4-5, 2017 nothing to report

EDUCATION/SUPPORT COMMITTEES REPORT (Presented by Deanna Roy)

*Facilitator Meeting next meeting November 29, 2016, 5pm

ADVOCACY COMMITTEE REPORT (Presented by Mary Stephenson)

*Peer Advocacy Project next meeting is _Wednesday_, October 19, 2016_, _3pm_, Comprehensive Healthcare, 402 South 4th Avenue, Yakima, WA 98902, in room C104. Meets twice a month and working on project to create a handbook for people getting out of jail to connect them with mental health support. Has held 8 meetings thus far but found out that the current project does not meet the requirements of the grant. Mary got information from the NAMI Washington Conference that will help the project meet the requirements.

NOMINATING COMMITTEE (presented by Paul Rush)

Still have 2 vacant board positions. Nothing to report.

ANNUAL MEMBERSHIP MEETING COMMITTEE (Presented by Deanna Roy)

Nothing to report.

OLD BUSINESS (Presented by Mary Stephenson)

*NAMI Washington State Conference (see Mary's note)

*Deanna Roy asked Mary Stephenson and Annie Bringloe to write articles about their experiences at NAMI Washington State Conference for the November Newsletter with a deadline of Monday, October 17, 2016.

*Board Retreat, Saturday, November 5, 2016, 9am-4pm, Casey Family, Sub Shop for lunch, other tasks have been divided among board members.

Deanna – The Story So Far...2 year history; How many people served; Claxon Strategic Plan
Lynni – coffee cake, Blue Avocado
Paul – Roles and Responsibilities
Benine – Presenter from a More Highly Functioning Board; Money Raised
Jackie – Money Raised
Raquel – snacks
Rebecca – snacks
Ann – hosting, coffee
Mary – Mission, snacks, lunch, logistics

NEW BUSINESS (Presented by Mary Stephenson)

- *Lobby Day Presidents Day, February 20, 2017.
- *Crisis intervention plan should be developed and added to Policies and Procedures. There will be guidance from NAMI WA and possibly training.
- *\$500 Programs grant to pay for transportation, materials, and stipends for IOOV presenters. Information for applying will be coming to affiliates soon.

AGENDA FOR NEXT MEETING (Presented by Mary Stephenson)

- *Annie Bringloe will look into the possibilities of having NAMI Yakima t-shirts made.

ADJOURNMENT

~ Meeting was adjourned at _6:34_pm by Mary Stephenson.
The next Board Meeting will be at _4:45_pm on November 9, 2016, at Comprehensive Healthcare B101. The next Executive Board Meeting will be _day_, date_, _time_.

IMPORTANT DATES

Executive Board Meeting, _day_, _date_, _time_
Board Retreat, Saturday, November 5, 2016, 9am-4pm
Board Meeting, Wednesday, November 9, 2016, 4:45pm-6:00pm, CWCMH Board Room B101

X

Secretary/Date

X

President/Date