



Board Meeting Agenda

8/12/2014
4:00 PM
Dedicated Realty Office
107 S 7th Ave, suite 202
Yakima, WA 98902
509-910-9092 Lorna

Agenda

- Approve Minutes
- Treasurer Report Kellie Crabb
- Website
- Committee Needs
- NAMI Yakima Core Programs
- Further Concerns
- Group Discussion
- Monthly Information Meeting second Tuesday
- NAMI Conference
- Board Packets
- Set date for Retreat
- Move to Adjourn

Additional Information



Board Meeting Minutes

8/12/2014
 4:00 PM
 Dedicated Realty Office
 107 S 7th Ave, suite 202
 Yakima, WA 98902
 509-910-9092 Lorna

Meeting called by:	Lorna Gifford	Type of meeting:	Board Meeting
Facilitator:	Lorna Gifford	Note taker:	Deanna Roy
Date:	August 12, 2014	Time Called to Order:	4:00pm

Attendees: Lorna Gifford, LaDonna Gifford, Kellie Crabb, Deanna Roy, Deidre Dellinger, Annie Bringloe, Linda Ovall, Jerrylou Salzmman on the phone

Meeting

Approve Minutes

Discussion:

Corrections- Crab misspelled, should be Crabb; 990 should be 941 was paid twice

Conclusions:

Action items:

Motion by Annie to approve minutes as presented with corrections.
 Motion seconded by Kellie.
 Motion carried.

Minutes Presented by:

Ladonna Gifford

Deadline:

Treasurer Report

Discussion:

Kellie passed out the Treasurer Report to attendees. Lorna reported that the FYSPRT billing was submitted, it was late but there is hope to get reimbursed. Mike Archer & Hilary have asked for reimbursement for mileage & costs for FYSPRT. Kellie & Lorna will look into whether we got FYSPRT money to cover those costs. NAMI-Yakima no longer has any employees.

Conclusions:

Kellie asked the board for permission to keep 2 months of D&O insurance premium payments in the account at all times.

Action items:

Motion by Annie: To keep 2 months of D&O insurance premiums in the checking account at all times.

Motion seconded by Kellie.

Motion passed unanimously.

Person responsible:

Deadline:

Kellie Crabb

Website

Discussion:

Website not done. Still a work in progress.

Conclusions:

Action items:

Person responsible:

Deadline:

Lorna Gifford

Committee Needs

Discussion:

LaDonna is forming a committee to investigate the actions of the past board.

Committees Needed: Fundraising, Membership, Programs (Yakima Core Programs), NAMI-Yakima Info Meeting (2nd Tuesday every month 4-6pm), Mental Health Awareness in October for Membership drive.

Fundraising Committee-Annie has expressed a desire to be on the Fundraising Committee when it forms AFP (Association of Fundraising Professionals) 2nd Tuesday each Month 1130am, Lorna has suggested that the entire board take the opportunity to attend these meetings. It will cost \$250 for NAMI-Yakima to join but we could attend meetings as observers.

Conclusions:

Action items:

Person responsible:

Deadline:

Lorna Gifford

NAMI Yakima Core Programs

Discussion:

Core Programs- Annie is still facilitating Connections.

Linda Ovall has Family to Family training and could begin facilitating with the assistance of LaDonna .

Kellie Crabb is taking the Peer to Peer training in September.

It was discussed that each board member could choose a core program to get trained in to build up our Core Programs.

Conclusions:

Action items:

Person responsible:

Deadline:

Further Concerns**Group Discussion****Discussion:**

Lorna announced the appointment of Deanna Roy as Secretary.
 It has been pointed out that Yakima Herald Republic has several classes listed on the Community Calendar that we are currently not offering. Deanna volunteered to make contact and correct these issues.
 Office Hours-Deidre has offered to begin volunteering in the office as her schedule allows.
 Lorna, Kellie, and June & Ted Cummings will meet with United Way on August 13, 2014 to ask about reinstating the United Way Grant.
 Lorna & Kellie filed a police report with Yakima Police Department on June 22, 2014 so the IRS would credit an overpayment to our past due amount.
 LaDonna suggested sending a letter to the previous board members informing them to our situation. Deanna suggested including a survey asking for information they may have in helping build the amount of information we have about happenings prior to December 2013.
 Lorna reported that the Department of Labor & Industries send a letter regarding Melissa Sanchez. LaDonna wrote a response and sent it August 8, 2014 by fax and mail.
 Annie announced that she is a grant writer.
 NAMI-Yakima needs more publicity and to branch out to other organizations; Lorna is working on the website and Facebook page.

Conclusions:

LaDonna will write the letter and survey to send to the previous board members.

Action items:

	Person responsible:	Deadline:

Monthly Information Meeting second Tuesday**Discussion:**

NAMI-Yakima Family Resource Meeting Committee, Sept 9, 6pm Lorna-Chair, Gerrilou, LaDonna, Deanna, Deidre, (Deidre & Deanna will create a survey for attendees) Committee Meeting Wed, August 20, 2013, 11-1pm at NAMI-Yakima office

Conclusions:**Action items:**

	Person responsible:	Deadline:

NAMI Conference**Discussion:**

Lorna, LaDonna, & Deanna have received scholarships to attend the NAMI-WA State 2014 Conference in Vancouver but need money for meals while attending.

Conclusions:**Action items:**

Motion made by Annie: For funds to be supplied from the account for those attending the NAMI-WA State Conference 2014 in Vancouver at \$50 each for meals plus gas. Motion seconded by Kellie. Passed unanimously.

	Person responsible:	Deadline:

Board Packets**Discussion:**

Tabled until the Board Retreat

Conclusions:**Action items:**

	Person responsible:	Deadline:

Set date for Retreat

Discussion: Board Retreat to create an orientation, policies & procedures, checks & balances, October/November was discussed as a perspective date for this 3-4 hour meeting of the entire board.

Conclusions:**Action items:**

	Person responsible:	Deadline:

Move to Adjourn

Motion to adjourn made by LaDonna.

Motion seconded by Annie

Next Scheduled Meetings

Family Resource Committee Meeting – August 20, 2013, 11-1pm, NAMI-Yakima office

Board Meeting – September 2, 2014, 4pm, Dedicated Realty

Signatures

Chair

Secretary