



# NAMI-Yakima Board Meeting

**7/21/2014**  
**4:00 PM**  
**Dedicated Realty Office**  
**107 S 7th Ave, suite 202**  
**Yakima, WA 98902**

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**Meeting called by:**  
**Lorna Gifford**

**Type of meeting:**  
**Regular Board**  
**Meeting**

**Facilitator:**  
**Meeting called @**  
**4:10**

**Note taker: LaDonna**  
**Gifford**

**Attendees: Lorna**  
**Gifford, Deidre**  
**Dellinger, LaDonna**  
**Gifford, Deanna Roy,**  
**Linda Ovall, Erin**  
**Wilson, Kellie Crabb**

## ----- Agenda Topics -----

Approve Minutes  
Treasurer Report  
NAMI Office  
Post Office  
Quickbooks  
Website  
Committee Needs

Kellie Crabb

NAMI Yakima Core Programs

Further Concerns

Group Discussion

Move to Adjourn

Treasurer Report

Kellie Crabb

Discussion: Bank, Post Office, Accountant, IRS, Payroll, Memberships paid,

Kellie and Deanna have been working on recreating the bank account register. Kellie met with Carol at the IRS and was informed that perhaps some of the penalties can be reversed if we file a police report. It also appears that a 990 was paid twice in the amount of \$1700.18.

By the end of July if we have a police report filed we will get \$1,714.14. Annie Bringloe made motion to file report with YPD naming the parties suspected were responsible for the mismanagement of funds. Naming Executive Director, Director of programs and operations and prior known board members from 2011 to July 6, 2014. Linda Oval 2<sup>nd</sup> vote was called for, motion passed unanimously.

Conclusions:

Action items: Lorna and Kellie will work out the filing of this report.

Person responsible:

Deadline:  
07/31/2014

NAMI Office

Discussion: Volunteers needed. Cell Phone to share incoming calls. Kellie and Lorna have had keys issued to the NAMI office. Rick Weaver has requested that we sign a contract. Lorna recommended that we get a trac phone and have the NAMI number forwarded to the trac phone. It was suggested that we just forward the office phone to our family support team.

Conclusions: Will wait on the trac phone until we have some income established.

Action items:

Person responsible:

Deadline:

## Post Office

Discussion: Mail box keys were issued to Lorna Gifford and LaDonna Gifford. There was a fee of \$9 per key total of \$18. Lorna paid for the keys and would like to be reimbursed, however, given the state of the checking account we have decided to revisit that at a later time.

Conclusions:

Action items:

Person responsible:

Deadline:

## Quickbooks

Discussion: Tabled discussion due to lack of funds

Conclusions:

Action items:

Person responsible:

Deadline:

## Website

Discussion: Lorna has been working on the website.

Conclusions:

Action items:

Person responsible:

Deadline:

### Committee Needs

Discussion: Binder Organization – Linda Lozano spoke to the group regarding proceeding forward regarding having Jerrylou follow up with the legalities of the grant.

Conclusions:

Action items:

Person responsible:

Deadline:

### NAMI Yakima Core Programs

Discussion: Lorna is going to find out about any upcoming training for the connections group.

Conclusions:

Action items:

Person responsible:

Deadline:

### Further Concerns

#### Group Discussion

Discussion: Letter received by Melissa Sanchez regarding her final pay. She is giving NAMI Yakima until July 25<sup>th</sup> to respond. Discussion was had regarding filing a report with the department of Labor and Industries. It was determined that we would file a report with L & I

Group has discussed to put together a NAMI Social. Lorna requested that Linda Lozano put together a list of dates for the various events.

Lorna proposed a motion that Linda Lozano act as the liaison between NAMI Yakima and the FYSPRT and that she work on putting together an invoice for report and deliverables for the April 1 to June 30<sup>th</sup> which is to be submitted by the end of July. 2<sup>nd</sup> by Annie Bringloe, motion passed unanimously.

Action items:

Person responsible:

Deadline:

Move to Adjourn

Conclusions: Annie moved that we adjourn  
the meeting at 6:15 pm Deanna 2<sup>nd</sup> and we adjourned.

Conclusions:

Action items:

Person responsible:

Deadline:

### Other Information

**Observers:**

**Special notes:**